



## BY LAWS NATIONAL GAMMON ALUMNI ASSOCIATION

### Article I Name of Organization

The name of the organization shall be the National Gammon Alumni Association, herein after referred to as the Alumni Association.

### Article II Purpose of Organization

Purpose of Gammon Alumni Association is:

1. To encourage support of Gammon on the part of every graduate.
2. To recruit competent men and women to Gammon for ministry and mission in the world.
3. To give financial support to Gammon for scholarship and capital improvement.
4. To provide a fellowship and supportive community for Gammon alumni.
5. To work with the President and Trustees of the seminary.
6. To promote an Annual Gammon Day in each local church by receiving an offering for Gammon.

### Article III Membership

Membership in the National Alumni Association will consist of graduates of Gammon and its former students.

### Article IV Meetings

The National Alumni organization will meet in March of each year at the site of the National B.M.C.R. and in December on Gammon's Founders' Day in Atlanta. Special meetings may be called when deemed necessary by the President, Executive Committee or President of Gammon. Announcements of such meetings will go out at least one month in advance. The majority of members present at any meeting shall constitute a quorum.

### Article V Officers and their Election

*Election of officers* shall take place in January by mail ballot. Officers shall serve staggered four- and three-year

terms. The President, Second Vice-President and Treasurer shall serve four-year terms. The First Vice-President, Secretary and Chaplain shall serve three-year terms. The maximum term of any officer shall be four years.

### Nominating Committee

In September, the year preceding the election, a nominating committee shall be appointed by the president, made up of one person from each of the five (5) jurisdictions to compile a slate of nominees. The nomination committee will make its report at the Founders' Day meeting in Atlanta. Additional nominations may be taken from the floor. A ballot will be mailed out in early January to all Alumni. The results of the election will be announced in the March meeting at which time the elected officers will be installed to serve as previously specified.

In the event of a vacancy in office, the vacancy may be filled by electing a replacement at the next scheduled meeting of the Alumni Association to fill the un-expired term. Persons filling un-expired terms may be elected to a full term when the un-expired term is up.

### Section VI Duties of Officers

1. *Duties of the President.* To preside at all meetings of the Alumni Association, and to perform such other duties as may be assigned by the Executive Committee or the President of Gammon.
2. *Duties of the 1st Vice-President.* In the absence of the President, the duties of the President shall devolve upon the 1<sup>st</sup> Vice-President.
3. *Duties of the 2<sup>nd</sup> Vice-President.* In the absence of both the President and the 1<sup>st</sup> Vice-President, the duties of the President shall devolve upon the 2<sup>nd</sup> Vice-President.
4. *Duties of the Secretary.* The Secretary shall take the minutes at all of the meetings and shall have these ready to hand out at the next meeting of the Alumni.
5. *Duties of the Treasurer.* The Treasurer shall collect dues, contributions, and finances, and

keep an accurate and correct record of all funds, making reports at the bi-annual meetings.

6. *Duties of the Chaplain.* The Chaplain, or his/her designee, will be responsible for devotions and other worship activities of the Alumni Association.

### Section VII Local Chapters

1. Alumni are urged to organize local chapters, in their area, and to report the results to the President of the Association. Chapters are free to adopt their own set of guidelines so long as they do not conflict with the national by-laws.
2. Upon organization of a local chapter, the newly elected President is to mail a copy of the officials to the National President and to Gammon. A chartering service is encouraged at which the national President may be invited.
3. Local chapters are requested to contribute \$100.00 to Gammon in order to be a charter with the national association. A certificate of chartering will be issued upon receipt of the \$100.00.
4. Notification of change in officers is requested as they may occur.
5. Each local chapter is requested to send to Gammon a contribution of \$500.00 or more annually.

### Section VIII Rule of Order

All proceedings of the Alumni Association shall be governed by Robert's Rules of Order.

### Section IX Amendments

These by-laws may be amended at the December Annual meeting of the Alumni Association, by a two-thirds vote of the members present, provided that the Amendment is mailed to all Alumni and postmarked at least 30 days prior to the Annual meeting.

Respectfully submitted by the By-Laws Committee. Revised 12/00.